



CFK ACADEMY



5901 College Road | Key West, FL 33040 | 305.292.2400

<https://www.cfk.edu/cfkacademy>

Dr. Ja-Ronika Veldheer
Principal

Jen Alexander
Assistant Principal

Parent Advisory Council 2025-2026

Meeting Minutes

November 17, 2025

Attendees in-person: Amy Andrade, Dustin Bass, Ja-Ronika Veldheer, Stephanie Mitchell, Millie Rodriguez, Christine Drewel, Dominika Wojciechowska, Jen Alexander, Kristi Kabaush

Attendees virtually: Lindsey Tolis

1. Call to order @2:36pm PAC President Amy Andrade
2. Pledge Student Council President Dominika Wojciechowska
3. Adopt November agenda: Millie, 1st, Amy, 2nd Principal Veldheer
4. Focus on PAC PAC President Amy Andrade
 - a. Go over proposed PAC sponsored upcoming events:
 - a. Thanksgiving Trivia
 1. Thursday, November 20th @6pm
 - a. Teams of 6 or less (2-6 players)
 - b. Cost per team/table is \$120
 - c. Includes 5 Rounds of Trivia plus a bonus round.
 - d. Approx time should be about 1.5 hours.
 - e. A prize valuing at least \$50 will be awarded after each round.
 - f. The 1st place winning team will receive a prize valued at over \$300.
 - g. All tables will have light bites and non-alcoholic beverages
 - i. CD Anchor to sponsor
 - h. Location: Under CFKA building downstairs
 - i. Amy to provide trivia slide show and questions
 - i. The goal is to host at least 12 teams. That would raise us \$1440
 2. What we still need:
 - a. Table count thus far: 6 tables sold; 3 more in the works
 - b. 4 students for hospitality; clean up and break down – 4 students signed up; students will receive community service hours
 - c. We have beverages and cups from the Halloween event (punch, apple cider).



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- i. Veldheer to bring down at the event
 - d. PAC will have the light bites catered
 - i. *CD Anchor* to sponsor (via Millie)
 - e. Collection of any prizes
 - i. Gift cards and other donations (via Amy and Stephanie)
 - f. Screen, projector, electrical cord has been purchased
 - b. Sweetheart or Not Dance
 - a. February 12th
 - b. Where?
 - 1. A few locations discussed and will narrow down at next student council meeting
 - a. The Marker
 - b. City Hall Ballroom
 - c. Tin Cup
 - d. Other such as Key West Theater
 - c. Is this PAC sponsored or student council sponsored
 - 1. PAC will provide the \$2000 and if Marker is chosen, Amy will handle logistics
 - 2. If other venue is chosen student council will need to form committees and handle logistics with regard to set up, clean up, décor, etc.
 - d. How much money to put towards the event thus far: \$2000 provided by PAC
 - e. Food update
 - 1. Depends on venue that is chosen
 - f. Approximate cost for students
 - 1. Depends on venue that is chosen
5. Focus on Students Student Council President
 - a. Student council looking to sponsor a family movie night on December 12th.
 - b. Will discuss which movie and logistics at next student council meeting on 11/21
 - a. Dress, type of snacks, etc.
6. Focus on School Principal Veldheer
 - a. Underclassmen and DE Parent Involvement
 - a. PAC discussed a parent mixer/happy hour in lieu of a Dec. Holiday trivia night for parents to get to know each other better
 - 1. To be held possibly at the Boat House on Dec. 18th
 - 2. More to come from Stephanie



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- b. Parents need to be held more accountable for communication and what is going on at CFKA.
 - a. Recommendation of service hours or monies donated by parents annually
- c. Parent Workshop to be held on January 14th
 - a. Testing information given on SAT, ACT and CLT
 - b. Where students are currently and which test they should focus on
 - c. “Mandatory” attendance suggested by students and at least 1 parent
 - d. Opt-in/out of certain tests for juniors and for scholarship and concordance score opportunities
 - 1. CFKA to pay for these
- d. Website review: Can PAC review the website and give feedback on functionality, information, etc.
 - a. Feedback for the website
 - 1. It’s not easy to find the CFKA website
 - 2. Can there be a link on the CFK homepage
- e. School counseling and student support
 - a. Looking into more information and re-vamping the CFKA website
- f. How the Charter School Recognition Funds/A Rating monies will be spent
 - a. Proposals: Plan 1, 2 or 3 on voting Ballot
 - b. PAC members vote on plan
 - 1. PAC members unanimously vote on Plan 1 which states that monies should be used for staff
 - a. Monies to be split via the 6 staff members that were full-time for the entire school year

7. Adjourn @3:53pm